



## Application for P&C Membership for 2022 Enoggera State School P&C Association

Please complete and return to the P&C Secretary (in person or by email:  
[pandc@enoggerass.eq.edu.au](mailto:pandc@enoggerass.eq.edu.au))

**Name:**

**Address:**

**Email address:**

**Home phone:**

**Mobile phone:**

**I am:**

- a parent of a student attending the school
- a staff member of the school
- an adult interested in the school's welfare

If applicable, please provide details of your children who are students at Enoggera SS:

Name: \_\_\_\_\_ Class: \_\_\_\_\_

Name: \_\_\_\_\_ Class: \_\_\_\_\_

Name: \_\_\_\_\_ Class: \_\_\_\_\_

**I am:**

- applying for new membership
- a returning member.

**I apply for membership of the Enoggera State School Parents and Citizens' Association and I undertake to:**

- a) promote the interests of and facilitate the development and further improvement of the School and the good order and management of the School; and
- b) comply with the constitution of the P&C Association, including the P&C Association Code of Conduct as specified in Schedule 2 of the constitution, and any valid resolutions passed by the Association.

**Signature:**.....

**Date:**.....

P&C Secretary Use

Date received: ...../...../..... Date accepted: ...../...../.....

Secretary's signature: ..... Entered in P&C Register.



## CODE OF CONDUCT FOR P&C ASSOCIATIONS

This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

The Code is intended to promote and maintain the highest standard of ethical behaviour by P&C Association members. Members of a P&C Association should adhere to the Code of Conduct at all times. This Code applies to each member of a P&C Association.

P&C Association members are to:

- act in the best interest of the whole school community at all times
- act in compliance with the Constitution
- act and work within the boundaries of the *Education (General Provisions) Act 2006*, the *Education (General Provisions) Regulation 2017* and the Department of Education's policies and procedures relevant to P&C Association operations
- conduct and present themselves in a professional manner and act ethically and with integrity at all times
- act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents/carers, students, community members
- remain objective and avoid personal bias at all times
- represent all members of the school community
- engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful and fair
- declare any conflicts of interest and not misuse their office to advance individual views or for personal gain
- make fair, transparent and consistent decisions
- provide objective and independent advice
- listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own
- treat official information with care and use it only for the purpose for which it was collected or authorised
- respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information
- not use confidential or privileged information to further personal interests
- be responsive to the requirements of the school community
- seek to achieve excellence in educational outcomes for all students at the school
- listen and respond to issues and concerns regarding strategy and policy.

P&C members (including Executive Committee members) should also abide by all expectations outlined in the school's Parent and Community Code of Conduct if the school has one.

Signed by P&C Member: \_\_\_\_\_

Date: \_\_\_\_\_

Enoggera State School Parents and Citizens Association ('P&C') is authorised to collect your personal information. In addition, the P&C intends to use the personal information you have provided in this form for a number of other purposes including:

- updating and maintaining your membership records
- providing you with important information about P&C and its services (such as educational and event details), matters affecting your membership
- conducting research to identify the ongoing needs of members

In accordance with the *Electronic Transactions (Queensland) Act 2001*, the P&C may provide notices, such as membership renewals and notices for Council Elections, to you by electronic communication. By completing this application, your consent to this form of contact is taken to be given. The P&C may also use third parties to administer and deliver services and communications to members such as newsletters, weekly updates, and online surveys by email or mail. Some third party suppliers or their products and services are located overseas. Business details and personal information you choose to provide on this application may be transferred to an overseas recipient and stored overseas to administer such services and communications to you. By completing this application, you agree to this transfer and Australian Privacy Principle 8.1 will not apply to this disclosure. If you do not wish your details to be used for any one or more of the above purposes, you should advise the P&C Secretary.